

This form may be used to enter for any **practical exam** at the following level: Step, Pre-Grade 1, Grade, Recital Grade or Leisure Play. **This form may not be used to enter for Theory exams.** Please complete all sections.

### 1. Where & When

**Exam Centre:** \_\_\_\_\_ **Session:** Spring Summer Winter  
(please circle)

### 2. Booker

The booker is the person with whom LCME will correspond. Notification of exam date & time will be emailed to the email below. Exam results & certificates will be posted to the address provided below.

**The booker for these entries is:**  the candidate  a teacher/school  the candidate's parent/guardian

**Booker name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Mobile:** \_\_\_\_\_  
**Telephone:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Postcode:** \_\_\_\_\_

### 3. Presenter

The presenter will be listed on the certificate. This field is optional.

**The presenter for these entries is:**

a teacher  a school, academy or other institution  
**Name:** \_\_\_\_\_ **Name:** \_\_\_\_\_  
**Teacher code:** \_\_\_\_\_  
**Academic letters:** \_\_\_\_\_

Please enter your candidate data overleaf

### Session Dates

The practical exam session dates can be found on the website: [lcme.uwl.ac.uk/information/session-dates](http://lcme.uwl.ac.uk/information/session-dates)  
The theory dates can be found here: [lcme.uwl.ac.uk/information/theory-exams](http://lcme.uwl.ac.uk/information/theory-exams)

### Special Needs

LCME will make any reasonable adjustment to the exam procedure to accommodate and support candidates with special needs. Please include details and supporting documents with your application.

### Timetabling requests & Transfers

The Centre Representative will schedule your exam date & time, please use the space below for scheduling requests or indicate dates to avoid. LCME will make all possible attempts to accommodate you but requests cannot be guaranteed. When you enter for an exam please be flexible & available for as many dates within your chosen exam session as possible. The fee to transfer an entry to an alternative centre is £20. Transfers are subject to availability.

