

Viewing exam dates & results on ERIC

Open the 'View Bookings' page by clicking on this link on the home page.

The screenshot shows the top navigation bar of the ERIC system. On the left, there is a sidebar with buttons for 'My Account', 'My Company', 'View Bookings', and 'Booking Form'. The 'View Bookings' button is highlighted with a blue arrow. The main content area shows a 'Messages' section with a search bar and the text 'No messages....'.

Select the session you wish to view here and then click 'apply filters'. The candidates you have entered will be displayed with other information relating to their entry.

The screenshot shows the 'View Bookings' page. The 'Filter Options' section is expanded, showing checkboxes for 'Status' (Not Paid, Paid, Not Timetabled, Timetabled, AN Not Sent, AN Sent) and 'Has Prerequisites'. The 'Session' dropdown is set to 'Spring 2018'. An 'Apply Filters' button is visible. Below the filters is a summary table and a main table of bookings.

Category	Bookings	Duration(hh:mm)
MTG	2	00:30
MG	1	00:15
Total Bookings & Duration	3	00:45

Candidate(s)/Group	Booker	Teacher Name	Centre	Session	Subject	Level	Exam	Results	PR
<input type="checkbox"/> Alexandra Marchant	Lizzie Moore 03/11/2017 15:09:13	-	London (South-West)	Spring 2018	Music Theatre	Grade 2	-	N/A	✕
<input type="checkbox"/> Jack Kirby	Lizzie Moore 03/11/2017 15:09:13	-	London (South-West)	Spring 2018	Music Theatre	Grade 5	-	N/A	✕
<input type="checkbox"/> Merv Young	Lizzie Moore 03/11/2017 15:09:13	-	London (South-West)	Spring 2018	Pianoforte	Grade 1	-	N/A	✕

When exam dates and times have been finalised they will be displayed in the 'exam' column here and results, when published, will be displayed in the 'results' column here.

The screenshot shows the 'View Bookings' page with the 'Filter Options' section expanded. The 'Exam' column now contains exam dates and times, and the 'Results' column contains numerical scores. Blue arrows point from the text above to these columns.

Candidate(s)/Group	Booker	Teacher Name	Centre	Session	Subject	Level	Exam	Results	PR	
<input type="checkbox"/> Alexandra Marchant	Lizzie Moore 03/11/2017 15:09:13	-	London (South-West)	Spring 2018	Music Theatre	Grade 2	Music Studio 01/03/2018 09:00 - 09:10	85	N/A	✕
<input type="checkbox"/> Jack Kirby	Lizzie Moore 03/11/2017 15:09:13	-	London (South-West)	Spring 2018	Music Theatre	Grade 5	Music Studio 01/03/2018 09:10 - 09:30	92	N/A	✕
<input type="checkbox"/> Merv Young	Lizzie Moore 03/11/2017 15:09:13	-	London (South-West)	Spring 2018	Pianoforte	Grade 1	Music Studio 01/03/2018 09:30 - 09:45	79	N/A	✕